



## Yadkin Valley Harvest Festival Food Vendor Regulations

Thank you for your interest in our festival. The following information will help you with the application process. If you are new to our festival, you can anticipate 5,000+ spectators. There is no admission fee for spectators.

Vendor Name: \_\_\_\_\_

**APPLICATION PROCESS: Food Spaces are limited** and these requirements will help us to not duplicate items offered. The Yadkin Arts Council reserves the right to approve or deny any food vendor as they see fit to ensure a great festival for all. All food vendors are required to:

- Submit a **digital photograph** of their vendor setup. This is required each year even if you are a returning vendor. Email images to [info@yadkinarts.org](mailto:info@yadkinarts.org) or include a photograph with your application.
- Submit a **detailed menu** including prices of the items you will be offering.
- All food vendors agree to **post a menu with prices in a visible location**. Failure to do so will result in said vendor being asked to leave and not being invited back for future festivals.

The deadline for all food vendor applications is **August 1st**. There will be no food vendor applications accepted after this date. Please note that in addition to reviewing these regulations you must also fill out the ONLINE application registration form and pay by credit card **\*If you have any questions about our approval process please call 336-679-2941 or email [info@yadkinarts.org](mailto:info@yadkinarts.org) before registering.**

Please initial each page and email to [info@yadkinarts.org](mailto:info@yadkinarts.org): \_\_\_\_\_

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**BOOTH SIZE/SPACE:** Free Standing Food Vendor Booth spaces are 10' x 15'. All vendor tents must be appropriately weighted down. Food Truck spaces are 30' x 10' (width x depth). Additional space can be purchased to accommodate extra room if needed. Any food trailers that are being hauled in by a vehicle will need to unhook their vehicle once they arrive. Please note that our food truck spaces are parallel to the curb and do not have much buffer room for oversized vendors. No tables, chairs, electrical cords, etc. will be provided. Food vendors are responsible for their own **trash collection containers and bags**. All trash is to be removed by vendors to designated containers at the close of the festival.

1. **Free Standing Food Vendors with Tents:** You must have your booth set up and ready for inspection by the Health Department at 8:30 a.m. and all vehicles must be clear of the booth area by 9:00 a.m.
2. **Food Truck/Trailer Vendors:** All food trucks/trailers must register for a food truck space (which gives you two regular booth spaces for a total space of 30' x 10' (width x depth). Trucks/trailers must be parked in their space (with other vehicles removed) by 9am .
3. **Electricity and Booth Assignment:** This is provided on a limited basis and will be determined by the specific needs for each vendor.
4. **Booth Assignments:** All Food Vendor spots will be assigned as needed by the Yadkin Arts Council. Specific spaces are not guaranteed. Changes may be made the day of the festival depending on arrival times for each vendor.

**UNLOADING:** For those of you that do not have self-contained units, please unload your vehicle at your space and immediately park your vehicle in a designated lot. You may then return to your booth for set up. **DO NOT** leave your vehicle parked in the street while you set up as this blocks other vendors from being able to unload.

**FESTIVAL HOURS:** The Yadkin Valley Harvest Festival will operate from 10:00 a.m. to 3:30 p.m. All vendors are required to stay open for the duration of the festival. No vendors will be allowed to break down and physically leave the festival area prior to 3:30 p.m. Due to safety concerns, streets will be closed to vehicle traffic from 9:00 a.m. to 4:00 p.m.

**SETUP TIMES:** Typical set-up time starts at 6 a.m. Saturday morning. Food concession trailers may move in on Friday after 5pm (under the supervision of the Yadkin Arts Council). Please arrange this in advance as this must be scheduled prior to you dropping off your trailer and could affect your booth assignment location. **BE ADVISED, there is no constant security although local law enforcement perform extra patrols to this area, you do this at your own risk.**

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**POWER:** Food vendors will be assigned a location with electricity if we are able. Be sure that all electrical cords are heavy duty and note that outlets are not always next to your booth so bring long extension cords. Food vendors using generators must disclose this prior to the festival so that a proper location can be determined for your booth. Electricity is limited and not available for all vendors so please be prepared to bring a generator if needed.

**BOOTH ASSIGNMENTS:** Will be emailed the week of the festival along with any last minute information. **An email address will be required for all vendors registering - if you do not personally have an email address then please designate someone that we can contact on your behalf.**

**PERMITTING: ALL FOOD VENDORS are subject to Yadkin County NC inspection requirements, regardless of profit/non-profit status.** For accountability and trace back purposes, you **must** fill out an application for a temporary food permit and if applicable, make a fee payment to the local Health Department. Some vendors may qualify for an exemption, **BUT YOU STILL MUST PROCESS AN APPLICATION IF ONLY TO QUALIFY FOR THE EXEMPTION.** If you already have a NC permit for a mobile food cart or a push cart, you must include a copy of your permit with your temporary food permit application. The Deadline to get your application in to the Yadkin Arts Council and the Health Department is **AUGUST 1st.** If you have any questions regarding the permit application process, contact the Yadkin County Health Department at 336-679-4244. **\*Please note that no Food Vendors will be assigned booth space until we have received notification from the Health Department that you have been issued either your exemption or temporary permit.**

**\*\*IF YOU FAIL TO COMPLY WITH THESE RULES AND MISS THE DEADLINE, YOUR BOOTH SPACE FEE WILL NOT BE REFUNDED.\*\***

**PLEASE READ:** This event occurs rain or shine – there is no alternative date. The festival sponsor **cannot** make refunds in the event of cancellation due to inclement weather OR be responsible for accidents, damages or other loss incurred by vendors. Compliance with applicable state or federal laws (e.g. collection of sales tax) is the responsibility of the vendor. For the health and wellbeing of our attendees, food vendors are expected to provide a quality product, be in compliance with N.C. Health Department regulations, and maintain their booths in a clean, safe condition at all times. Food vendors are fully responsible for the safety of the food products they sell. Submission of an application is an implied agreement to abide by the rules set forth herein.

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